

MONTHLY MEETING ; TOWN OF LEON; March 14, 2018

The monthly meeting of the Town Board of the Town of Leon, Cattaraugus County, New York was held at the Town Hall, 12195 Leon-New Albion Road, Conewango Valley, NY on the 14<sup>th</sup> day of March 2018.

PRESENT: Fred Filock --- Supervisor  
Lynn Milliman --- Councilman  
Jackie Ellis --- Councilwoman  
Calvin Milliman --- Councilman  
Doug Keppel --- Councilman  
Joel Fiebelkorn --- Highway Superintendent - Excused  
Sheila Fiebelkorn --- Clerk  
Jeff Holler --- Code Enforcement Officer  
Amanda Brainard --- Cemetery Records Keeper

Supervisor F. Filock called the meeting to order at 7:00PM.

Resolution 25-2018

**APPROVAL OF MINUTES**

On a motion by Councilman L. Milliman, seconded by Councilman C. Milliman, the following was

ADOPTED Ayes 5 J. Ellis, C. Milliman, D. Keppel, F. Filock, L. Milliman  
Nays 0

We resolve that the February 2018 organizational and regular board meeting minutes be accepted as submitted.

Resolution 26-2018

**FINANCIAL REPORT**

On a motion by Councilwoman J. Ellis, seconded by Councilman D. Keppel, the following was

ADOPTED Ayes 5 J. Ellis, C. Milliman, D. Keppel, F. Filock, L. Milliman  
Nays 0

Resolved that the February 2018 Financial Report be accepted as submitted.

Resolution 27-2018

**AUDIT OF CLAIMS**

On a motion by Councilman C. Milliman, seconded by Councilwoman J. Ellis, the following was

ADOPTED Ayes 5 J. Ellis, C. Milliman, D. Keppel, F. Filock, L. Milliman  
Nays 0

Resolved that the bills be paid as follows:

General \$3,530.56 Highway \$8,955.65 Light District \$228.00

**CODE ENFORCEMENT REPORT**

2 permits, 9 calls, 4 inspections, collected \$85.00 and submitted.

**CLERK REPORT**

Requested window covering on window next to clerk's desk for privacy purposes. Will look into an opaque window film. Tax collection remains in effect. Interest for February 2017 taxes in the amount of \$940.78 submitted the Town Supervisor. \$53.00 collected for marriage license and dog license. A check for local shares of \$24.78 submitted to Town Supervisor.

## HIGHWAY SUPERINTENDENT REPORT

### SUPERVISORS REPORT

Discussed a resident wanting to cut some trees around the Fairview Cemetery. Land survey needs to be done first to determine property boundaries. Town policies: Sexual Harassment, Violence in the Workplace, Positive and Productive Work Place, Procurement policies being reviewed and revised if necessary. Special thank you to Sheila Fiebelkorn, Jackie Ellis and Joel Fiebelkorn for helping Town Supervisor with various tasks. Discussed updating lighting in the office and shops to LED lighting. Will research prices and installments.

Resolution 28-2018

### AMENDMENT OF PROCUREMENT POLICY

On a motion by Councilwoman J. Ellis, seconded by Councilman D. Keppel, the following was

ADOPTED        Ayes 5                    J. Ellis, C. Milliman, D. Keppel, F. Filock, L. Milliman

                  Nays 0

We resolve to accept the amendments to Procurement Policy: Guidelines 3, 4, and 7.

Resolution 29-2018

### MEETING ADJOURNMENT

On a motion by Councilman D. Keppel, seconded by Councilwoman J. Ellis, the following was

ADOPTED        Ayes 5    C. Milliman, J. Ellis, D. Keppel, F. Filock, L. Milliman

                  Nays 0

Resolved that the meeting was adjourned at 7:55PM.

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Sheila Fiebelkorn, Leon Town Clerk