

MONTHLY MEETING AND ORGANIZATIONAL MEETING; TOWN OF LEON; January 9, 2019

The monthly meeting and organizational meeting of the Town Board of the Town of Leon, Cattaraugus County, New York was held at the Town Hall, 12195 Leon-New Albion Road, Conewango Valley, NY on the 9th day of January 2019.

PRESENT:	Fred Filock	---	Supervisor
	Lynn Milliman	---	Councilman
	Jackie Ellis	---	Councilwoman
	Calvin Milliman	---	Councilman
	Doug Keppel	---	Councilman
	Joel Fiebelkorn	---	Highway Superintendent
	Sheila Fiebelkorn	---	Clerk

Residents - 2 Guests - 1
Supervisor F. Filock called the meeting to order at 7:00PM.

Two residents presented thank you cards to the Highway Superintendent and the Town board.

Resolution 1-2019

APPROVAL OF MINUTES

On a motion by Councilwoman J. Ellis, seconded by Councilman C. Milliman, the following was
ADOPTED Ayes 5 J. Ellis, C. Milliman, D. Keppel, F. Filock, L. Milliman
 Nays 0

Resolved that the December 2018 regular board meeting minutes be accepted as submitted.

Resolution 2-2019

FINANCIAL REPORT

On a motion by Councilman L. Milliman, seconded by Councilman D. Keppel, the following was
ADOPTED Ayes 5 J. Ellis, C. Milliman, D. Keppel, F. Filock, L. Milliman
 Nays 0

Resolved that the December 2018 Financial Report be accepted as submitted.

Resolution 3-2019

AUDIT OF CLAIMS

On a motion by Councilman C. Milliman, seconded by Councilwoman J. Ellis, the following was
ADOPTED Ayes 5 J. Ellis, C. Milliman, D. Keppel, F. Filock, L. Milliman
 Nays 0

Resolved that the bills be paid as follows:

General \$ 3,089.93 Highway \$ 45,286.85 Light District \$ 251.38

Resolution 4-2019

DESIGNATION OF DEPOSITORIES

On a motion by Councilman J. Ellis, seconded by Councilman L. Milliman, the following was
ADOPTED Ayes 5 J. Ellis, C. Milliman, D. Keppel, L. Milliman, F. Filock
 Nays 0

Resolved that, pursuant to Section 64 of the Town Law, Cattaraugus County Bank, Little Valley, is hereby designated as depository of all the monies received by the Supervisor, Town Clerk, Tax Collector, and Town Justice.

Bi-Weekly – Superintendent of Highways and Highway employees
Monthly – Assessor, Code Enforcement Officer, Dog Control Officer, Justice, Supervisor, Town Clerk, Accounting Firm, Budget Officer, and Cemetery Records Keeper
June/December – Deputy Highway Superintendent, insurance buy out employees and kennel fees
March, June, September, December – Councilpersons
December – Historian, Deputy Supervisor, Registrar

Resolution 11-2019

MILEAGE REIMBURSEMENT RATE

On a motion by Councilman L. Milliman, seconded by Councilman C. Milliman, the following was

ADOPTED Ayes 5 J. Ellis, C. Milliman, D. Keppel, L. Milliman, F. Filock
 Nays 0

Resolve that the mileage rate for reimbursement to town officials who use their personal vehicle for town business is set at \$.58 per mile.

Resolution 12-2019

TOWN ATTORNEY

On a motion by Councilwoman J. Ellis, seconded by Councilman L. Milliman, the following was

ADOPTED Ayes 5 J. Ellis, C. Milliman, D. Keppel, L. Milliman, F. Filock
 Nays 0

Resolved that the attorneys for the Town of Leon will be Kathleen Moriarty and Hodgson and Russ.

Resolution 13-2019

HAZARD MITIGATION PLAN

On a motion by Councilman C. Milliman, seconded by Councilwoman J. Ellis, the following was

ADOPTED Ayes 5 J. Ellis, C. Milliman, D. Keppel, L. Milliman, F. Filock
 Nays 0

Resolved that the Cattaraugus County Hazard Mitigation Plan be adopted.

Resolution 14-2019

STANDARD WORK DAY FOR APPOINTED AND ELECTED OFFICIALS IN THE NYS RETIREMENT SYSTEM

On a motion by Councilman D. Keppel, seconded by Councilwoman J. Ellis, the following was

ADOPTED Ayes 5 J. Ellis, C. Milliman, D. Keppel, L. Milliman, F. Filock
 Nays 0

We have made a resolution and affidavit of posting for all appointed and elected officials, who are members of the NYS Retirement System to include:

Fredrick Filock/Town Supervisor, 8 hour work day, term expires 12/31/19, has submitted record of work activities and works 7.6 days per month.

Joel Fiebelkorn/Highway Superintendent, 8 hour work day, term expires 12/31/19, has submitted record of work activities and works 21.67 days per month.

Sheila Fiebelkorn/Town Clerk, 8 hour work day, term expires 12/31/19, has submitted record of work activities and works 4.13 days per month.

Ashley Milliman/Justice, 8 hour work day, term expires 12/31/19, has submitted record of work activities and works 1.5 days per month.

CODE ENFORCEMENT REPORT

Excused

CLERK REPORT

\$ 55.00 collected for certified copy, dog license and hunting license. A check for \$ 23.66 for local shares was given to the Town Supervisor. Information regarding upcoming training for elected officials was shared with the board members. Town and County tax collection has begun. Donna Snyder has resigned from the Board of Assessment Review, because she moved out of town. Fred Filock has talked to 2 people who may be interested in the vacant position.

HIGHWAY SUPERINTENDENT REPORT

Potholes have been patched, snow plowing has started. Ford 1Ton pickup has been repaired.

SUPERVISORS REPORT

Discussed work hours for John Meyers for coming in to plow when needed in an emergency. A resident has requested cemetery maps of a portion of Treat Cemetery and was directed to Amanda Brainard.

Resolution 15-2019

REAPPOINTMENT OF REGISTRAR OF VITAL STATISTICS

On a motion by Councilwoman J. Ellis, seconded by Councilman C. Milliman, the following was

ADOPTED Ayes 5 C. Milliman, J. Ellis, D. Keppel, F. Filock, L. Milliman
 Nays 0

Resolved that Sheila Fiebelkorn has been reappointed as Registrar of Vital Statistics.

Resolution 16-2019

ADOPTION OF MOBILE DEVICE POLICY

On a motion by Councilman C. Milliman, seconded by Councilman L. Milliman, the following was

ADOPTED Ayes 5 C. Milliman, J. Ellis, D. Keppel, F. Filock, L. Milliman
 Nays 0

We resolve to adopt the Mobile Device Policy as presented to board members.

Resolution 17-2019

ADOPTION OF INFORMATION SECURITY POLICY

On a motion by Councilman D. Keppel, seconded by Councilwoman J. Ellis, the following was

ADOPTED Ayes 5 C. Milliman, J. Ellis, D. Keppel, F. Filock, L. Milliman
 Nays 0

We resolve to adopt the Information Security Policy as presented to the board members.

Resolution 18-2019

EXECUTIVE SESSION

On a motion by Councilwoman J. Ellis, seconded by Councilman D. Keppel, the following was

ADOPTED Ayes 5 C. Milliman, J. Ellis, D. Keppel, F. Filock, L. Milliman
 Nays 0

We resolve to enter into executive session to discuss employee discipline issues.

Resolution 19-2018

MEETING ADJOURNMENT

On a motion by Councilman L. Milliman, seconded by Councilwoman J. Ellis, the following was

ADOPTED Ayes 5 C. Milliman, J. Ellis, D. Keppel, F. Filock, L. Milliman

 Nays 0

Resolved that the meeting was adjourned at 8:30 PM.

Sheila Fiebelkorn, Leon Town Clerk